



Belfast City Council

Report to:	Strategic Policy & Resources Committee
Subject:	Departmental Plans for Chief Executives, Legal Services, Improvement Unit and Corporate Services 2009-2010
Date:	22 May 2009
Reporting Officer:	Peter McNaney, Chief Executive Ciaran Quigley, Director of Legal Services Gerry Millar, Director of Improvement Trevor Salmon, Director of Corporate Services
Contact Officers:	Peter McNaney, Chief Executive Ciaran Quigley, Director of Legal Services Gerry Millar, Director of Improvement Trevor Salmon, Director of Corporate Services

Relevant Background Information

The Council's Performance Management Framework requires the preparation of Departmental Plans by all Departments. The plans link the Corporate Plan to Departmental and Service Plans.

The appended plans for Chief Executives, Legal Services, Improvement Unit and Corporate Services identify the actions, initiatives and events to be undertaken for 2009-2010. These Departments provide the support services in our Corporate aim of "An Organisation fit to lead and serve i.e. a can-do, accountable and efficient Council."

The content of the plans reflects the themes and objectives set by Members within the Corporate Plan 2008 – 2011 and the plans have been aligned to and have helped inform the updated plan. This updated Corporate Plan is the subject of a separate report to this committee.

Key Issues

These Departments provide:

- Better support for Members;
- The Statutory and Legal requirements of the Organisation;
- The Improvement Agenda; and
- Core Services.

The nature of actions within the plans complements the Members plan for the city. The plans have been placed in context with the Councils Value Creation Map and include performance indicators. Financial information such as the cost of delivering key services is also included.

The plans provide a mechanism to enable committee and senior managers to performance manage the key work of departments in line with the Corporate Plan. The plans should also assist managers and officers in the relevant Departments take decisions and allocate resources in line with the agreed objectives and activities.

Departments will provide regular updates to Committee on the progress of their plans and key work to date as appropriate.

Resource Implications

Financial

All plans have been drafted against agreed revenue estimates for 2009-2010.

Recommendations

The Committee is asked to approve the Departmental Plans for 2009-2010 and grant approval under delegated authority for the outlined activities to be undertaken for:

1. Chief Executives Department;
2. Legal Services Department;
3. Improvement Unit; and
4. Corporate Services Department.

Decision Tracking

Chief Executives: Peter McNaney – action to be completed by 31st March 2010
Legal Services: Ciaran Quigley – action to be completed by 31st March 2010
Improvement Unit: Gerry Millar – action to be completed by 31st March 2010
Corporate Services: Trevor Salmon – action to be completed by 31st March 2010

Documents Attached

Departmental Plans 2009-2010:
Appendix 1: Chief Executives Department;
Appendix 2: Legal Services Department;
Appendix 3: Improvement Unit; and
Appendix 4: Corporate Services Department